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2021 SEP 13 A 10:58

TOWN OF WESTMINSTER

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning meeting minutes for August 4, 2021

Members present : Keith Harding, Jim DeLisle, Steve Rocheleau, and Lisa Rocheleau. Gary McDonald

Ex officio: Stephanie Lahtinen and Melody Smith

Guests: Chief Ralph Leblanc

Keith made a motion, meeting called to order at 6:03PM in room 222 at the Westminster Town Hall

- Chief Leblanc demonstrated the old and new cruisers.
- Ralph Leblanc as a representative for the Parks and Recreation the need for new fields. He discussed the proposed first phase for ball fields. He provided the plan for the land cleared, gravel road and parking lot for a 16 acre of a 69 acre parcel on Colony Road.
- Ralph Leblanc presented a proposal for the town playground on Pleasant street (old town hall).
- Questions on the policies Steve Cirillo were discussed and we will have a zoom meeting with him at next meeting on September 8, 2021
- A Motion was made by Keith Harding to adjourn @ 7:58 and seconded by Lisa Rocheleau

Submitted: Gary McDonald

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.